

# CIHT Yorkshire & the Humber Award

for

## Equality, Diversity and Inclusion 2023

This award recognises employers or individuals that have implemented (or been involved in) an EDI (Equality, Diversity, Inclusion) initiative of merit within the Yorkshire and the Humber region.

### Criteria for the award

The overall judging will consider how the EDI initiative has been implemented, what steps have been done in its creation and the measures used to monitor progress, including;

- **Stakeholder engagement.**
- **Clarity of aims & objectives.**
- **The accessibility of the EDI initiative.**
- **Lessons learnt during implementation.**
- **The longevity of the initiative.**

The EDI initiative should have made a positive contribution to the organisation, industry and society. The judges will also be looking for how well the initiative(s) have been embedded in the organisation and evidence of culture change.

### Eligibility

Entries will be accepted from owners, clients or direct stakeholders, working in highways or transportation in a public, private or voluntary capacity in the Yorkshire and Humber region.

### Judging

An independent panel of judges will seek evidence of excellence in the criteria but note that not all criteria have to be met as the aim of the award is to highlight best practice in the region.

Entries failing to meet the specified criteria or which are not submitted in the requested format will not be considered.

### Entries & Submissions

The entry should take the form of a maximum 1,000 word submission by the member stating details of the project in accordance with the above criteria.

The judging panel would appreciate a 3 minute long video presentation from the member introducing the scheme. This video may be used during the awards ceremony.

The submission should be made electronically by Friday 1<sup>st</sup> September 2023 and the winner will be determined at a meeting of the Yorkshire & The Humber Region Awards Sub-Committee.

Please email your submissions to [yhwards@ciht.org.uk](mailto:yhwards@ciht.org.uk) and [yorkshireandthehumber@ciht.org.uk](mailto:yorkshireandthehumber@ciht.org.uk)

## Award

The winner will be announced at the Yorkshire & the Humber Region Awards Dinner on **Friday 27<sup>th</sup> October 2023** at DoubleTree by Hilton, Leeds City Centre.

The winning entry will be awarded a certificate and Award trophy. The winner of the award will have details published in an issue of Transportation Professional.

The winner of this award will be required to present their project at a future CIHT Evening Meeting or webinar.

# Submission Information

## Deadline for entry: Friday 1<sup>st</sup> September 2023

To submit an entry for the awards, email the attached entry form and a maximum 1,000 word submission to:

[yhwards@ciht.org.uk](mailto:yhwards@ciht.org.uk) and [yorkshireandthehumber@ciht.org.uk](mailto:yorkshireandthehumber@ciht.org.uk)

Please type **Equality, Diversity and Inclusion 2023** in the Subject field.

### Submission of entries

1. Entry is free.
2. Submissions must include a completed entry form. If you are entering more than one award, please complete a separate entry form for each award.
3. Submissions must clearly explain how the entry meets the criteria specified. Entries are limited to 1,000 words only. Submissions will be accepted over this length but will be judged on first 1,000 words. The entry document should be in Microsoft Word or PDF format, submitted with the official entry form by e-mail.
4. Entries must include a single paragraph summary outline and photograph of the project which may be included in a tabletop booklet or Powerpoint presentation on the night of the awards.
5. A 3 minute video of the application team on the submission is requested, but is not mandatory. If the project is shortlisted, it is requested that this be provided to assist with the ceremony at a later date.
6. All entries are to be submitted electronically.
7. Entries may be accompanied by supporting material (eg. illustrations, plans or results of monitoring studies) in electronic format, but these will be viewed at the judge's discretion.
8. Entries can be submitted for a specific project or a range of complementary elements.
9. Judges must be allowed reasonable access to request further information, visit the project or interview the entrants, if appropriate.

### **Submission Material**

10. All material submitted will be treated as available for publication in awards-related articles within Transportation Professional magazine and promotional materials developed for the Awards, unless otherwise copyright protected.
11. We regret that we cannot return any materials submitted.

### **Obligations**

12. NB as this award was a specially commissioned sculpture the winners are expected to arrange separate insurance against accidental damage or theft.

# Entry form **Equality, Diversity and Inclusion Initiative Award**

The CIHT Awards aim to celebrate and reward the good work currently taking place in the highways and transportation sector in the Region, and to promote this professionalism and best practice to a wider industry audience.

Equality, Diversity and Inclusion Initiative Entry	
Name of Individual or Project in Full	
Title (Mr, Mrs, Ms, Miss, Other)	
First Name	
Surname	
Position Held	
Company	
Office Address (including Post Code)	
Telephone Number	
Email Address	

### Conditions of Entry

The decision of the judges appointed by the Region will be final. No correspondence will be entered into with entrants concerning the decision of the judges on any matter associated with the CIHT Yorkshire & the Humber Awards 2023.

The Region sub-committee reserves the right to refuse or disqualify any entry for any reason it considers valid, and will not enter into any discussion or correspondence concerning the decision. All material submitted will be treated as available for publication in awards-related articles within Transportation Professional magazine and promotional materials developed for the awards, unless otherwise copyright protected.

Regretfully, we cannot return any materials submitted.

### Data Protection Notice

The personal information you have provided by completing this entry form will be used and maintained by CIHT to process your entry and market any future related activities. We will keep the information you have supplied confidential and will not disclose it to any third parties.

All entries and enquiries to: [yhawards@ciht.org.uk](mailto:yhawards@ciht.org.uk) and [yorkshireandthehumber@ciht.org.uk](mailto:yorkshireandthehumber@ciht.org.uk)

<b>Signature:</b>		<b>Date:</b>	
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