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| **Scheme**  **Stage X Road Safety Audit** |

*Insert Scheme Photo or Optional Company Front Page*

**Date: xx Month 202x Revision: 1.0**

Document Control

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| Document Title | *Scheme*  *Stage x Road Safety Audit* |
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| **Reference Number** | *Report Reference Number* |
| **Owner** | *Owner of Report* |
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1. Project Details
   1. Project Details

|  |  |
| --- | --- |
| **Report Title:** | *Scheme*  *Stage x Road Safety Audit* |
| **Date:** | *xx Month 202x* |
| **Document Reference & Revision:** | *Report Reference Number*  *Rev. – 1.0* |
| **Prepared By:** | *Name* |
| **On Behalf of:** | *Company/Overseeing Organisation* |

1. Introduction

* 1. Background
     1. This report results from a Stage *X* Road Safety Audit carried out on the *Scheme*. The Road Safety Audit has been undertaken at the request of *xxx*, the *Overseeing Organisation* *Project Manager*. The audit was carried out during *Month 202x*.
     2. The Road Safety Audit Team membership approved by *xxx*, the *Overseeing Organisation* Project Manager was as follows:

|  |  |
| --- | --- |
| *Name* \* | *Position*  *Company*,  Audit Team Leader |
|  |  |
| *Name* \* | *Position*  *Company*,  Audit Team Member |

Audit Team members marked with an asterisk above hold a Highways England Approved Certificate of Competency (CoC) in Road Safety Audit, in accordance with Article (1–3) of EC Directive 2008/96/EC.

* + 1. The audit took place at the *xxx* *office* of *xxx* on *xx Month* *202x*. The Road Safety Audit was undertaken in accordance with the Road Safety Audit Brief provided and approved by *xxx*, the *Overseeing Organisation* *Project Manager*. The audit comprised an examination of the documents provided in the Brief as detailed in Appendix A.
    2. The Audit Team visited the site together during the afternoon of *xx Month* *202x* between *12:45* and *15:50*. During this site visit the weather was *mixed cloudy and sunny but dry giving a dry road surface*. At the time of the site visit traffic *was light and free flowing with some pedestrian and cyclist’s movement*.
    3. The terms of reference of the audit are as described in GG 119 Rev.2. The team has examined and reported only on the road safety implications of the scheme as presented and has not examined or verified the compliance of the designs to any other criteria. This Road Safety Audit has been undertaken based on the Road Safety Audit Team’s previous experience and knowledge in undertaking Collision Investigation, Road Safety Engineering and Road Safety Audits.
    4. The scheme is *– Brief description of the scheme to be audited*.
    5. The Audit Team *have not/has* been informed of any Departures from Standard for the scheme. *(Provide details of departure applied, including Reference Number)*
    6. The scheme has been examined and this report compiled only regarding the safety implications for road users of the scheme as presented. It has not been examined or verified for compliance with any other Standards or criteria. However, to clearly explain a safety problem or the recommendation to resolve a problem, the Audit Team may on occasion have referred to a design standard for information only. Any audit comments should not be construed as implying that a technical audit has been undertaken in any respect.
    7. Any recommendations included within this report should not be regarded as being prescriptive design solutions to the problems raised.  They are intended only to indicate a proportionate and viable means of eliminating or mitigating the identified problem, in accordance with GG 119, and in no way, imply that a formal design process has been undertaken. There may be alternative methods of addressing a problem which would be equally acceptable in achieving the desired elimination or mitigation and these should be considered when responding to this report.

1. Items Raised At The Stage X Audit

## 2.1 General

* + 1. All the issues raised in the *Stage x or other previous* Road Safety Audit report, dated *xx Month 202x*, have been resolved.
    2. *Cover previous issues if they have not been resolved and repeat problem.*

1. Items Raised At This Stage X Audit

* 1. General
     1. PROBLEM 1

Location A: *Brief description of where*

Summary: *Brief summary of PROBLEM*.

*Full description of Problem, including what the issues is, the type of collisions that may occur and severity of possible injuries*.

|  |  |
| --- | --- |
| *Photo to identify location/issue* | *Photo to identify location/issue* |
| *Location of Problem* | |

RECOMMENDATION

It is recommended that *– to address the problem without leading the designer and being to prescriptive. It is for the designers to address the problem raised*.

* 1. Local Alignment
     1. No specific road safety issues have been identified at this stage.
  2. Junctions
     1. PROBLEM 2

Location A: *Brief description of where*

Summary: *Summary of PROBLEM*.

*Full description of Problem, including what the issues is, the type of collisions that may occur and severity of possible injuries*.

|  |  |
| --- | --- |
| *Photo to identify location/issue* | *Photo to identify location/issue* |
| *Location of Problem* | |

RECOMMENDATION

It is recommended that *– to address the problem without leading the designer and being to prescriptive. It is for the designers to address the problem raised*.

* 1. Non-Motorised User Provision
     1. PROBLEM 3

Location A: *Brief description of where*

Summary: *Summary of PROBLEM*.

*Full description of Problem, including what the issues is, the type of collisions that may occur and severity of possible injuries*.

|  |  |
| --- | --- |
| *Photo to identify location/issue* | *Photo to identify location/issue* |
| *Location of Problem* | |

RECOMMENDATION

It is recommended that *– to address the problem without leading the designer and being to prescriptive. It is for the designers to address the problem raised*.

* 1. Road Signs, Carriageway Markings, and Lighting
     1. PROBLEM 4

Location A: *Brief description of where*

Summary: *Summary of PROBLEM*.

*Full description of Problem, including what the issues is, the type of collisions that may occur and severity of possible injuries*.

|  |  |
| --- | --- |
| *Photo to identify location/issue* | *Photo to identify location/issue* |
| *Location of Problem* | |

RECOMMENDATION

It is recommended that *– to address the problem without leading the designer and being to prescriptive. It is for the designers to address the problem raised*.

1. Audit Team Statement

We certify that this Road Safety Audit has been carried out in accordance with GG 119 Rev.2.

|  |  |
| --- | --- |
| AUDIT TEAM LEADER  *Name*  *Position*  *Company*  *Address* | Signed: |
|  |
| Date: *xx Month 202x* |
| AUDIT TEAM MEMBER  *Name*  *Position*  *Company*  *Address* | Signed: |
|  |
| Date: *xx Month 202x* |

1. Figures

* 1. Location Plan

Figure 1

*Scheme Location Plan with Problems Identified*

1. Appendices

* 1. Appendix A: List of Documents/Plans supplied by Design Organisation

Stage x Road Safety Audit Brief – Dated *xx Month 202x*

Design Organisation - Highway Drawings:

*Design Drawing Reference Design Drawing Revision Design Drawing Title*

* 1. Appendix B: Other Information considered by RSA Team

*Collision Data*

*Previous Road Safety Audits*

*Previous Road Safety Audit Response Reports*

*WCHAR Reports*